

OUR PACKAGES

Services	One Year Standard €1,000 per year ¹	Two Year Premium €1,800 per two years ¹
Company seat registration	✓	✓
Mailing address	✓	✓
Mail tracking	✓	✓
Option for mail collection at Helpers Office	✓	✓
Unlimited scanned and emailed official mail forwarding	✓	✓
Direct connection with your accountant for increased efficiency	✓	✓
Handling and securely disposing of junk mail	✓	✓
A4 letters couriered to you 3 times per year	-	✓
Unlimited official/business mail forwarding to a foreign address	-	✓
Secure online storage of documents	-	✓
Company stamp to verify documents	-	✓

¹All prices exclude VAT (VAT included if applicable)

Having a registered seat is obligatory for every Hungarian company. This address is where authorities and partners can expect to reach your company. When an official letter arrives here, it will most probably require timely action.

Our virtual office service provides your company not only the registered address at a prestigious location in Budapest, but also administrative assistance that would normally be provided by an employee, this way saving you personnel expenses. The competent staff at your virtual office opens and scans all mail, decides where each letter should be forwarded, and if a message requires your specific attention, you will receive a short English summary together with the scanned letter. In other cases, relevant messages might be forwarded directly to your accountant, and instead of spending precious time on mailing you can focus on growing your business.

At your registered seat

The name of your company is displayed at the address and/or on the connected mailbox. There is also an office, where, during working hours, staff can receive hand-delivered mail on your company's behalf.

Although there is an actual office, it is not an office where you may spend time or meet partners. If you are interested in renting a serviced office space or an independent office for yourself and your employees, tell us more about your needs and ask for a tailored solution.

Mail forwarding

Letters from authorities are always in Hungarian. They are usually long and meandering, which means some expertise is necessary to understand who they are relevant for – and to decide where they should be forwarded.

If your company operates smoothly, you might not receive word from your registered seat for a long time. Authorities often send letters that are most relevant to your accountant, asking for information or reminding them of deadlines. When official mail is forwarded directly to your accountant, they can act on it themselves, or will consult you as needed.